

SunPower Horizons 2016 High School Internship Application

Instructions

Read the Internship Descriptions, complete the Internship Application and submit it with the other required documents to horizons@sunpower.com by Thursday October 20st at 11:59 PM.

Email Subject Line: "Internship Application: ___{your name}___"

All required documents must be provided to be considered for an Internship.

1. Part 1: Student Application
2. Resume
3. Part 2: Teacher Recommendation (teacher to directly submit to horizons@sunpower.com)

Part 1: Student Application

Rank your interest in the available internships 1 - 5 (1 being the highest). Only rank internship positions you are interested in:

- _____ a) Project Management, Utility Solar
- _____ b) Research and Development, Residential Solar
- _____ c) Design Engineering, Residential Solar
- _____ d) Sales, Commercial Solar
- _____ e) Marketing, Schools

PRINT LEGIBLY:

Name: _____ Birth Date: _____ Age: _____

Address: _____ City: _____ Zip Code: _____

Cell Phone: _____ Home Phone: _____

Email: _____ Gender Identity: _____

Ethnicity or race (optional):

Name of School: _____ Grade: _____ GPA: _____

Student Workplace Assessment of Skills

Instructions: Please indicate your level of expertise.

	Beginning	Intermediate	Advanced
Microsoft Word			
Microsoft Excel			
Microsoft PowerPoint			
	Needs Improvement	Average	Exceptional
My attendance and punctuality at school/work			
My hygiene and dress for a professional workplace			
My ability to accept direction and constructive criticism with a positive attitude			
My ability to take initiative and work well independently			
My ability to manage time effectively to get things done on schedule			
My ability to demonstrate teamwork with fellow students/co-workers			
My ability to generate new ideas and solve problems			
My ability to be well organized			
My ability to work with tools and technology			
My ability to follow through with an assignment or task			

Transportation

How will you get to and from your internship?

Drive own car ____ Parents will drive me ____ Public transportation ____ Other: _____

Interview Times

All prospective interns are asked to do a brief (20 minute) video conference interview either Monday October 24th or Tuesday October 25th. You will be notified of your interview time via email on Friday October 21st. SunPower will provide the video conference link.

Check all times you are available for a video conference interview:

Monday October 24th

- 2:30 PM
- 3:00 PM
- 3:30 PM
- 4:00 PM
- 4:30 PM
- 5:00 PM
- 5:30 PM

Tuesday October 25th

- 2:30 PM
- 3:00 PM
- 3:30 PM
- 4:00 PM
- 4:30 PM
- 5:00 PM
- 5:30 PM

Resume

Please attach a copy of your resume to this application.